



Helping YOU Elevate Your Business

Membership Application
Builders and Renovators

Join our 9,000 Member Companies
Across Canada and Experience
the Difference Membership Makes

Isn't Time You Became a Member?

Canadian
Home Builders'
Association

New Brunswick



Association canadienne
des constructeurs
d'habitations

Nouveau-Brunswick

Our Vision

*Setting the standard for the
residential construction industry in New Brunswick*

Our Mission:

Serve as the voice of the residential construction industry to advance
the interests of our members through

integrity
training
professionalism
and certification

Canadian Home Builders' Association New Brunswick

Delivery Address:

#406 – 212 Queen Street, Fredericton, NB, E3B 1A8

Mailing Address:

P.O. Box 3358, Stn. B., Fredericton, NB, E3A 5H1

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Email: nbhome@nbnet.nb.ca

www.nbhomebuilders.ca

Ask any Member of the **Canadian Home Builders' Association** and they will tell you that being a Member provides them with a competitive edge over their non-Members competitors and Membership helps them to build a successful and credible business.

Our Association is the only Association representing the residential construction industry in this Country, in New Brunswick and in your Community.

Our commitment to our Members is to elevate and strengthen their business by providing them with opportunities to connect with new customers and to promote them as the best in class in the industry; our commitment to the public is to help them find a builder or renovator who is skilled, professional, experienced and qualified to undertake their next project - someone they can **trust** to do the job the right way; and our commitment to the industry is to promote residential construction excellence, set the standard for industry and be the voice of the residential construction industry at all levels of government.

In our industry, up-to-date information on legislation changes, by-law changes, development fees and building code requirements are key factors in saving you time and money. With over 9,000 Members Canada-wide we have an entire network of professionals at the Local, Provincial and National Levels of our Associations working on your behalf to keep you current with information that could affect your business and your bottom-line.

Not only do we keep you informed, but we also go to bat for our Members on issues that stand in the way of them doing what they do best – build, renovate and develop communities. With a strong and active advocacy team at all three levels of government, we fight the battles that you don't have time to fight.

We promote our members through print, digital, certification and promote our members as some of the best trained, skilled and professional Builders and Renovators in the Country. We do this by advertising you on our websites, in our magazines, our annual FaceBook campaign, directories, and newspaper advertising, in our radio ads and through our Programs like **RenoMark™** and our **CHBA-New Brunswick Master Builders' Program** - all designed to connect you with your future clients.

Our Local Associations and Council and our Provincial Association also host many activities and events that help you build your contact list. We give you an opportunity to meet with fellow builders and renovators in the industry to discuss matters that you have in common and we also help you connect with suppliers and professionals that help you build a winning team.



10 REASONS TO BE A MEMBER

1. GAIN CREDIBILITY

The CHBA Logo is recognized across Canada by consumers as symbol of Trust, Integrity and Professionalism.

As a Member, our Brand becomes

Your Brand! Members are encouraged to proudly display our Logo on all their marketing materials.



2. MAKE CONNECTIONS

Membership allows you to maximize your connections with industry colleagues to make important and beneficial business contacts. The opportunity to build your business by establishing relationships with other industry professionals through our networking events is a valuable part of membership. We host monthly networking events throughout the province and locally, as well as annual conferences, golf tournaments, tradeshow, seasonal gatherings and builder meetings.

3. STAY INFORMED

Membership provides you with a wide array of business, industry and technical information, market intelligence, regulatory and tax information, product information, monthly building permits and economic information. Being successful means understanding what is happening in your industry and how these changes impact your business and your customers. Our websites, newsletters, provincial and national magazines provide you with the latest in industry news.

4. RECEIVE CERTIFICATION AS A MASTER BUILDER™

Only CHBA NB Members can carry the CERTIFIED Master Builder Logo.



When you carry the CHBA NB Master Builder Designation, you show your customers that you have experience, training and a commitment to your craft as a home builder and renovator. Once you join you have five years to obtain your CHBA NB Master Builder Designation, and yes of course you can do it sooner.

5. GET PROMOTED AS THE BEST IN CLASS

CHBA New Brunswick, its Local Associations and Councils, and our National Association provides our members with countless advertising opportunities: Annual Membership Directories, Provincial Magazines, Local, Provincial and National website listings and social media advertising. We work very hard to connect consumers to our members so that they are the first choice for consumers.

6. ADD YOUR VOICE TO OURS – ADVOCACY

The Canadian Home Builders' Association at all three levels (Locally, Provincially and Nationally) stands up for

our members and works hard to cut through the issues that prevent you from achieving optimum business success. We also provide you with an opportunity to add your voice to ours, become involved on our Government Relations Committee or one of our many other Committees that effect change in our industry.

7. BE RECOGNIZED FOR YOUR BUILDING EXCELLENCE

The Canadian Home Builders' Association New Brunswick and our National Association offer members annually with an opportunity to be recognized as a leader in "building excellence" through our Awards of Excellence Programs. We offer the only industry awards for builders and



renovators and offer many categories for you to showcase your projects. As an Award Finalist and Winner, advertising is endless on social media, our websites and our magazines, not to mention the crystal award you get to display to your customers. Being an Award Winner is a great marketing tool.

8. BE A LEADER IN ENERGY EFFICIENCY

The Canadian Home Builders' Association nationally and provincial has for more than four-decades set the bar for energy efficiency and has led the Country to Net Zero Housing. Whether it through the R-2000™ Initiative, ENERGY STAR™ for New Houses or the CHBA NET Zero Home Program, we have the technical knowhow and we position our members to be at the forefront of change through training, technical support and builder registration in these programs.



9. STAND OUT AS A RenoMark™ RENOVATOR OR BUILDER

Whether you are a renovator, builder, or install salesperson, as a CHBA Members you can be a RenoMark Builder and display the RenoMark Logo. RenoMark Builders are listed on a National Website – www.RenoMark.ca which consumers from coast to coast use to find a professional builder or renovator for their next project. RenoMark – The Mark of Distinction as a professional renovator!



10. SAVE MONEY

Membership does not cost it pays and through our Membership Advantages Program there are many opportunities to not only cover the cost of your membership but to put money back in your wallet.

Receive a 20% discount on training from the **Atlantic Home Warranty Program** as a CHBA Member.

Discount to the **International Builders Show** in Orlando, Florida in 2021 and 2022.

CHBA Members save 10% off the best available rate at any **Fairmont** Location in Canada.



AVIS Budget Save 25% off vehicle rentals through both **Avis and Budget** and enjoy additional offers like dollars off, a complimentary upgrade, or a free weekend away.

Remarkable discounts under the FCA Canada Inc. Fleet Discount Programs for the purchase of a new **Chrysler, Dodge, Ram, Jeep or Fiat**.



CHBA Members save up to 15% on business and leisure travel at over 325 locations across Canada at **Choice Hotels**.



CHBA Members save 15% on any regular priced item for work or play at any **Mark's** across Canada.



Save up to 30% off the everyday public web price of the entire line of **Lenovo** products including laptops, tablets, desktops, accessories and more.



CHBA Members receive a 20% discount on the **SUMO QUOTE** contractor quoting system that will impress clients and win you more projects.



Save up to 40% off select **DÉLL Business Tech** and an extra 5% from the CHBA Coupon. Get the Tech you need at the prices you want.



Enjoy peace of mind with **Federated Insurance's** specialized and comprehensive insurance program designed to meet the specific needs of those who work in our industry.



CHBA Members receive a free **SNAZZY Traveler** membership valued at \$99USD giving you access to thousands of hotels, cars, and cruises.



CHBA Members save 40% off all small package shipments including imports to Canada, 30% off brokerage entry preparations fees, at least 75% off freight shipments over 150lb and 75% off cross-border freight.



CHBA Members receive preferred rates on home, condo, renter's and car insurance coverage.





MEMBERSHIP APPLICATION

Builders and Renovators

YOUR COMPANY INFORMATION

Company Name:

Same as the Above or:

Company Name for
Marketing Purposes:

Email Address:

Primary Contact:

Email Address:

Secondary Contact:

Postal Code:

Mailing Address:

Province:

City:

Cell Phone:

Office Telephone:

FaceBook URL:

Website:

Twitter URL:

Instagram URL:

Primary Work Undertaken by
My Company: *(check all that
apply)*

Custom Home Builder

Other (explain)

Renovations

Land Development

CANADIAN HOME BUILDERS' ASSOCIATION CODE OF ETHICS

- Members shall comply with ALL applicable Building Codes of Canada as a minimum standard of construction and shall work towards its improvement in the interests of structural sufficiency, safety and health.
- Members shall plan their sites and homes to conform to the principles of good community planning and support for the environment.
- Members shall deal justly with their employees, subcontractors and all suppliers of all goods and service commitments.
- Members shall exchange information and experience, and encourage research on materials, technical advancements and building techniques in order to prove the best value for their customers.
- Members shall avoid all conduct or practice detrimental to the house building industry, to the Association, to the good name or reputation of any of its members, staff or customers.
- Members shall commit to continuing learning through human resource policies and practices, including employment practices which treat employees as assets.
- Members shall actively promote health and safety principles.
- Members shall treat their competitors, including their property and ideas, with respect.

These responsibilities are freely and solemnly assumed as they form part of an obligation as a Member of the Canadian Home Builders' Association.

ACCEPTANCE OF BY-LAWS AND CODE OF ETHICS

I hereby acknowledge receipt of the Association's By-laws and Code of Ethics, and I solemnly promise to operate my Company in accordance with spirit and intent of the CHBA Code of Ethics.

Signature of Applicant: _____

Print Name: _____

Date: _____

WERE YOU REFERRED?

Like many other businesses, CHBA Membership grows by referrals. If a Member suggested you join our Association, please tell us who so that they may be recognized and thanked.

Name: _____

Company: _____

PROFESSIONAL QUALIFICATIONS

The Canadian Home Builders' Association New Brunswick has set the Standard for the qualifications of a person to work professionally in the residential construction industry. We provide consumers access to a listing of professional builders and renovators who carry the necessary qualifications to work in this industry to protect their companies, their employees and their clients.

WORKPLACE HEALTH AND SAFETY

The Canadian Home Builders' Association Builders and Renovators must adhere to all Workplace Health & Safety Requirements and must be a member of WorkSafe NB in good standing.

My WorkSafe Policy Number: _____

My Company provides WorkSafe NB Coverage to this many employees: _____

My Company is exempt from paying annual WorkSafe NB annual premiums: Yes, I am exempt No, I am not exempt

LIABILITY INSURANCE

Builder and Renovator Members must maintain liability insurance coverage in a sum not less than \$2 million dollars. (Please attached a copy of your policy to this application or ask you insurance company to email a copy to nbhome@nbnet.nb.ca)

My Liability Insurance Policy Number is: _____

The Name of my Insurance Company is: _____

REGISTRATION AND REPORTING TO THE CANADA REVENUE AGENCY FOR HST & PAYROLL REMITTANCE

Canadian Home Builders' Association Builders and Renovators must collect and remit HST for all work completed by the Member Company and must collect and remit payroll benefits on behalf of its employees and comply with all requirements required by law and that of the Canada Revenue Agency.

My CRA Business Number is: _____

THIRD PARTY NEW HOME WARRANTY

CHBA NB Builders' must provide third-party warranty on all new home construction that falls under Part 9 of the National Building Code of Canada (*this includes single detached and multi-unit buildings*).

New Home Warranty Member Number: _____

Warranty Company: Atlantic Home Warranty Lux Warranty

I confirm that all new homes built by company noted above that falls under Part 9 of the National Building Code of Canada are enrolled with a 3rd party warranty company and we are registered with the Warranty Company under the name of the company listed (yes) or as the Company noted below:

I agree that I will provide CHBA-New Brunswick with a list of the addresses for the properties that I constructed during any membership year upon request by the Association at any time throughout the year and I further give the Atlantic Home Warranty Lux Residential Warranty permission to provide the CHBA-New Brunswick a complete history of the warranty that I have purchased from the Warranty Company noted above.

Name of Applicant: _____ Signature _____ Date: _____

PROFESSIONAL CERTIFICATON AS A CHBA-NB MASTER BUILDER

In 2014 the CHBA New Brunswick adopted a mandatory Certification and Designation for all Builder and Renovator Members. All new Members have 60 Months – 5 years from the date of membership application approval to meet the requirements for Designation and Certification as a CHBA-NB Master Builder. This is a great opportunity for builders and renovators to distinguish themselves as a professional CERTIFIED Builder.

In addition to the membership requirements already reviewed in this application, new members have 60 months – 5 years from the date of membership to obtain training in these areas of study. CHBA New Brunswick will consider granting equivalencies for these courses from any accredited course provider. Contact our office with proof of course completion to determine if the course(s) you have taken are eligible for an equivalency. The Atlantic Home Warranty offers the full suite of courses required for CERTIFICATION. Visit www.ahwp.org or call them at 1-800-320-9880 for a training calendar. If you have completed training with Atlantic Home Warranty, please ask them to forward to us a list of courses that you have successfully completed.

- | | | |
|---|---|---|
| <input type="checkbox"/> National Building Code – Current Edition | <input type="checkbox"/> Construction Ethics | <input type="checkbox"/> Business Management |
| <input type="checkbox"/> Financial Management | <input type="checkbox"/> Marketing & Sales | <input type="checkbox"/> Project Management |
| <input type="checkbox"/> Construction Law | <input type="checkbox"/> Foundations 1 | <input type="checkbox"/> Foundations 2 |
| <input type="checkbox"/> Drywall Installation | <input type="checkbox"/> Doors & Windows Installation | <input type="checkbox"/> Moisture Penetration Prevention |
| <input type="checkbox"/> Ventilation and Heating | <input type="checkbox"/> Flooring | <input type="checkbox"/> Better Built House Course or the CHBA NB Building Science Workshop |

RenoMark – THE RENOVATORS MARK OF DISTINCTION

The RenoMark™ Brand is owned by the Canadian Home Builders' Association and can be used by participating CHBA Members only. This Program is designed to bring reassurance to your clients that you are a professional and legitimate renovator. For more information visit www.RenoMark.ca. This program is not mandatory and is renewed annually. CHBA NB and our national Association, CHBA actively promotes its RenoMark members through social media advertising and other promotion. CHBA NB provides its members with free truck decals upon registration.

RenoMark Members adhere to these RenoMark Code of Ethics:

- | | | |
|---|---|---|
| <input type="checkbox"/> Be a Member of CHBA | <input type="checkbox"/> Abide by the Code of Ethics | <input type="checkbox"/> Offer a two-year warranty on all work |
| <input type="checkbox"/> Carry a minimum of \$2 million liability insurance | <input type="checkbox"/> Adhere to WorkSafe NB Policies and safety requirements | <input type="checkbox"/> Obtain all applicable building permits |
| <input type="checkbox"/> Provide a written contract for all work | <input type="checkbox"/> Attend training as prescribed | <input type="checkbox"/> Maintain a safe organized work site |

DECLARATION FOR ALL MEMBERSHIP APPLICANTS

I hereby make application for membership with the Canadian Home Builders' Association. I certify that none of the principles of my Company has been refused membership, refused renewal of membership or had membership revoked by any level of the Canadian Home Builders' Association, across Canada.

I hereby consent that should I own other companies that are not members, that these companies will not use the Association Logo or refer to membership with the Canadian Home Builders' Association whatsoever.

I declare that all information contained in this application to be true and accurate and I authorize the Association to undertake what actions it deems necessary to confirm the accuracy of information contained in this application including but not limited to a verification of credit worthiness of the applicant through the Atlantic Credit Agency or other agencies as the Association may deem appropriate. I agree that the Board of Directors of the Association reserves the right to reject any application for membership in the Association, or to defer consideration of an application. Should my application be rejected, I agree to indemnify and save harmless the Association and its directors from any and all loss, cost, claims or damage of whatever kind and however arising as a result of such refusal of this application.

It is the mandate of the Canadian Home Builders' Association (CHBA) at all levels; Locally, Provincially and Nationally, to provide information, promote membership and foster communications. Some samples of how we do this are:

- Link from our website to your website
- Listing your company on our website
- Creating, boosting and running FaceBook Ads promoting you as a professional and a member of this Association
- Radio Ads
- Advertising associated with the Awards of Excellence, should you wish to participate
- Listing of your company and contact information in our Directories which are available at our member vendor locations and at home shows in your area
- Listing your Company in our Annual Magazine distributed at home shows, sent digitally through social media and at various kiosks throughout New Brunswick.

As a builder/renovator member of this Association, I hereby acknowledge that I will comply with the polices regarding the CHBA-NB Master Builders™ Designation and acknowledge that I have 60 Months – 5 Years from the date of membership approval to obtain the required training and to make application to be bestowed use of the Professional Designation of CHBA-NB Master Builder.

Finally, I hereby consent and acknowledge that the information contained in this application is true to the best of the my knowledge. I further hereby consent to and agree that as a member of the Association I will adhere to the By-laws at all levels of the Association as they apply to my company, I will maintain in good standing the requirements to be a member of the Association and I will act in compliance with the CHBA Code of Ethics.

Signature of Applicant: _____ Position: _____ Date: _____

PAYMENT INFORMATION

Company Name: _____ Primary Contact: _____
Accounting Contact Email: *(this is where we will send your invoices and receipts)*
Company Billing Address: _____ City: _____ Postal Code: _____

Payment Calculations

Annual Membership Dues:	\$948.75 (\$875+HST)	\$
RenoMark Membership:	\$57.00 (\$57+HST)	\$
Total:		\$

Our Membership Year runs from November 1 to October 31 annually. Membership applications received after January in each membership year are prorated. Upon approval of your application, your credit card will be charged the appropriate amount and a copy of the invoice and receipt will be emailed to your accounting contact noted above.

I would like to pay my membership fees in one transaction **OR** I would like to make monthly payments (*see agreement below*)

Credit Card Number: _____ Expiry Date: _____ CVC: _____
Name on the Card: _____ Postal Code: _____
Card Holder Signature: _____

MONTHLY MEMBERSHIP PAYMENT AGREEMENT

1. That the monthly payment will be deducted from the members' credit card (AS PROVIDED ABOVE) on the last day of each month for 12 consecutive months or until the full amount of the annual dues owing has been collected which will be October 31st;
2. In any membership year, first instalment is due on November 30th, or if a new applicant, the first day upon which membership is granted;
3. The Member will pay an annual fee of \$25.00 plus HST to cover the administration charges for this payment plan;
4. The Member will pay the Association a \$50 + HST for each failed attempt to collect the payment due;
5. Should the Association be unable to collect the monthly payment due within three (3) attempts to do so, the Member will lose the privilege of monthly payments and the full amount of the balance due will be required within 15 days of notification from the Association, to remain a member in good standing with the Association;
6. Should the Member resign their membership, or have it revoked for non-payment of dues at any point throughout the membership year (November 1 – October 31), the Member accepts and agrees that it will pay the Association the full amount of membership dues left owing to the Association for the membership year within 15 days of notification;
7. The Member may cancel this Agreement at any time and provide to the Association the balance remaining for the dues required in the membership year. This request is to be made in writing and sent to nbhome@nbnet.nb.ca;
8. It is the responsibility of the Member to provide the Association with any changes to their banking information for these purposes prior to the 15th of the month, or fees may apply see section 4 of this Agreement;
9. The Association maintains its right to pursue the collection of any unpaid amounts through a third-party debt collection agency should the dues not be collectable pursuant to this Agreement.

I hereby consent to the monthly dues payment terms as noted above.

Signature: _____ Date: _____

